



# BENGAL SCHOOL OF TECHNOLOGY

Approved by Pharmacy Council of India, New Delhi

Affiliated to: Maulana Abul Kalam Azad University of Technology (MAKAUT) (Formerly known as West Bengal University of Technology) & West Bengal State Council of Technical and Vocational Education and Skill Development (WBSCT&VE&SD)

*Accredited by NAAC with "A" Grade, Accredited by NBA for B. Pharm*

Sugandha, Delhi Road, Near Chinsurah Railway Station, Dist: Hooghly-712 102, West Bengal

Date: 17.01.2025

## **BST Finance Committee:**

Institutional level Finance Committee is constituted with the following members:

Serial no.	Name	Designation	Status
1.	Mr. Dilip K. Mondal	Secretary	CEO
2.	Mr. Krishna Chandra Mondal	Trustee	Member
3.	Dr. P. Suresh	Principal	Member
4.	Mr. Subinoy Bag	Coordinator	Member

## **Roles and Responsibilities:**

- Review of Institutional goals and priorities of Short-Term, Intermediate and Long-Term plans and align with the vision of the Institution
- Prepare the annual Budget with proper alignment with the norms of statutory bodies with regard to essential aspects of the norms laid down by the statutory bodies with regard to recurring and non-recurring expenditures
- Adopt the e-governance mechanism in all accounting procedures.
- Preparation of the tentative annual Budget in the light of Income & Expenditure statement of the previous year vis-a-vis the previous Budget
- Appoint Chartered Accountant as authorized Auditor of the Institute
- Decide the priorities for various expenditure in a planned manner
- Maintain transparency in the Fund Management System
- Conduct audit of all expenditures and incomes of the Institute at the end of each financial year
- Plan for further expansions of the area of financial operation
- Take care of the steps to prepare zero defect budget
- Plan for funds for charitable and social responsible schemes for community benefits
- Plan for resource mobilization and sustainable flow of funds